

Development control householder enquiry form

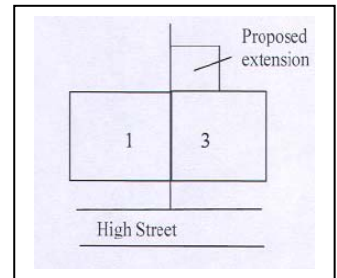
About your query *(please delete)*

I want to know if I need planning permission / whether my proposal is likely to be acceptable

This form is for use by anyone proposing extensions, outbuildings or a new access, fence or wall to seek an informal opinion on whether planning permission is needed or whether their proposal is likely to be acceptable. There is currently no charge for this service.

Please enclose the completed form and

- A sketch or detailed plans, showing the boundary of your property and position of the proposed development in relation to the dwelling and any detached buildings, adjacent property and the highway (see example on the right).
- For some sites, e.g. fields in rural areas, we may require an additional larger scale plan (1:2500 or greater) to help us locate the site
- If your query is about the acceptability of a scheme please also provide layout and elevation plans in sufficient detail to enable us to reach a view
- Any additional information you feel may assist your enquiry. Photos can be especially helpful.



Post to: Planning, 66 High Street, Aylesbury, Bucks, HP20 1SD. Alternatively, fax to 01296 398665 or email us at devcon@aylesburyvaledc.gov.uk

We need to research the site's history and understand your proposal before we can answer your query. Because of this, you must make your enquiry in writing. If you require help to complete this form please telephone 01296 585163 or 585277. We will write to you within 5 working days to tell you who is dealing with your enquiry and how long we expect it to take.

About you

Your name

Company name (if applicable)

Your address

Postcode

Fax

Day time telephone

Email

About the property/site

Address

(if different from above)

Is the property a detached/semi-detached/terraced house or a flat? (Please delete)

Are there any buildings (e.g. garage, shed) within 5 metres of the existing house or any proposed extension?

YES/NO

About the property/site(continued).

Have any extensions or outbuildings (inc. conservatories, garages, car ports, sheds and outbuildings) been added to your property or constructed in the garden since 1 July 1948 or the house was built? (whichever is later)

YES/NO

If yes, please give details (if necessary, use a separate sheet of paper):

Description

Date work was done

Length (external)

 metresHeight to eaves
(gutter line) metres

Width (external)

 metresHeight to ridge/
highest point of roof metres**Details of the proposed work**

Description of proposal (e.g. detached garage, single storey rear extension, front porch) inc. any internal alterations

What will it be used for?

Length

 metresHeight to eaves
(gutter line) metres

Width

 metresHeight to ridge/
highest part of roof metres

Will the roof be ridged (2 or more roof slopes)?

Ridged/other

Distance of proposed work to nearest boundary

 metres

Will any part of the proposed building/extension be higher than the highest part of the roof of the original building?

YES/NO

Will any part of the proposed building/extension be nearer to the highway than

- the nearest part of the original dwelling house, or
- within 20 metres of any highway, access road or footpath?

YES/NO

Will the new building be within 5 metres of the existing house?

YES/NO

Is the proposed work an extension to the existing building?

YES/NO

Does the proposal involve any alterations to any part of the existing roof?

YES/NO

If yes, which elevation will be affected?

Side/front/rear

Will the work require a new or altered vehicular access?

YES/NO

If yes, is the proposed vehicular access a

new private drive/private road?

Do you propose to demolish any buildings?

YES/NO

If yes give details inc. dimensions

Will your proposal encroach onto your neighbours land?

YES/NO

e.g. foundations, overhanging guttering, party walls