AYLESBURY VALE DISTRICT COUNCIL

Car Park Scratch Card Application Form

AYLESBURY VALE DISTRICT COUNCIL

Please read the guidance notes detailed on the back of this form before you start filling in your application

1. Applicants Details

Mr/Mrs/Ms/Miss/Other_____) _____

First Name: _____ Surname: _____

Address: _____

_____

Post Code: _____ Tel: _____

Office Use:

Income Code:

Total Amount to be transferred:

Date for payment:

Spreadsheet Updated:

Expenditure Code:

Certified by:

3. Fees

Car Park	5 Hour Scratch Card – Price per card	All day Scratch Card – Price per card
Civic Centre	£5	£8
Coopers Yard	£5	£8
Upper Hundreds	Not valid in this car park	Not valid in this car park
Exchange Street	£2.50	£4
Canalside Rear	£2.50	£4
Whitehall Street	£2.50	£4
Hampden House	£2.50	£4
Friarscroft	Not valid in this car park	£3
Walton Green	Not valid in this car park	£3

Number of one day scratch cards required _____ @ £ _____ = £ _____

Number of 5 hour scratch cards required _____ @ £ _____ = £ _____

Total cost of scratch cards £_____

i.e. Number of one day scratch cards required __5__@ £8.00 = £40.00
Number of 5 hour scratch cards required __2___@ £5.00 = £10.00
Total cost of scratch cards £_50.00_

5. Payment Method

Cheque Postal Order MasterCard Visa Switch-Maestro Visa Electron Solo (circle applicable)

Card number: __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ Start date: __ ____ __ (if applicable)

Expiry date: __ ____ __ Issue number (if applicable) __ __ Signature: _____

Conditions of Use

Completing the Application Form

1. Please complete the application form in ink using capital letters.

How to Apply

1. Applications will accepted by post, over the phone and at the customer service centre at 66 High Street, Aylesbury. You cannot obtain scratch cards at any of the other council offices.
2. It is your responsibility to submit a properly completed application prior to your requirement to use the parking permits (scratch cards).
3. Post your application form to:
   Car Park Scratch Card Applications, PO Box 569 Aylesbury, Bucks. HP20 2ZW.
4. Cheques should be made payable to Aylesbury Vale District Council.
5. You may also request scratch cards by phoning our Parking Services office on 01296 585381

Entitlement to Park

1. One day and 5 hour scratch cards are valid in AVDC off street car parks only as stated on the face of the scratch card.
2. The scratch card must be placed inside your vehicle and displayed face up, whereby the details can clearly be seen and read through the front windscreen from standing outside of the vehicle.
3. A scratch card is only valid if all sections have been completed as required on the back of the scratch card.
4. The user must ensure the vehicle is parked within the confines of a marked bay.
5. Any contravention of the above conditions or those on the back of the scratch card will invalidate the card and the vehicle may be subject to the issue of a Penalty Charge Notice.
6. The issue of a scratch card does not guarantee the holder a parking space.
7. Misuse of a scratch card will result in withdrawal of the facility.

Charges

Car Park	5 Hour Scratch Card – Price per card	All day Scratch Card – Price per card
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Refunds

No transfer or refund of any unused time, unused permit or incorrectly completed permits will be allowed. Only refunds for full unused books of 5 hour scratch cards will be allowed (full book of 5 parking permits).

AVDC is a Data Controller under the Data Protection Act. We hold information for the purposes specified in our notification to the Information Commissioner and may use this information for any of them. We may get information about you from others, or we may give information to them. If we do it will only be as the law permits, to check the accuracy of information, prevent fraud or detect crime or to protect public funds.