



**Directorate for Communities  
Neighbourhood Services**

**Licensing Team**  
Buckinghamshire Council  
The Gateway  
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Aylesbury  
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**Charitable Collection Return**

**POLICE, FACTORIES ETC (MISCELLANEOUS PROVISIONS) ACT 1916  
LOCAL GOVERNMENT ACT 1972  
THE CHARITABLE COLLECTIONS (TRANSITIONAL PROVISIONS) ORDER 1974**

*This return must be submitted no later than one month after the date the collection took place. Please note this return must be certified by both the applicant and a qualified accountant or other responsible person.*

<b>Name of Charity/Organisation:</b>	
<b>Address of the person to whom the permit was granted:</b>	<b>Telephone Number:</b>  <b>Email:</b>
<b>Collection details:</b> <b>House to House <input type="checkbox"/> or Street Collection <input type="checkbox"/> Date of Collection:</b> .....	
<b>2. Total amount raised by Collection:</b>	£
<b>3. Details of Expenses:</b>  (if Nil please enter 0)	<b>Printing and Stationery</b> £
	<b>Advertising</b> £
	<b>Postage</b> £
	<b>Collecting Boxes</b> £
	<b>Badges</b> £
	<b>Emblems</b> £
	<b>Other Items (please specify)</b> £
<b>4. Amount donated to the Charity/Organisation after expenses listed in sections 3 have been deducted:</b>	£

*Continued overleaf...*

**Certificate of the person to whom the permit was granted**

I certify that, to the best of my knowledge and belief, the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

**Signed:**

**Print Name:**

**Dated:**

**Certificate of Accountant / Person Verifying the Amount of the Proceeds**

I certify that I have obtained all the information and explanations required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection.

**Signed:**

**Qualification:**

**Print Name:**

**Position within Charity/organisation:**

**Dated:**

**For Office Use Only:**

Return form checked by the following Officer and found to be satisfactory/unsatisfactory.

Signed:

Print Name:

Capacity:

Dated: