



HOUSE TO HOUSE COLLECTIONS ACT 1939  
House to House Collections Regulations 1947

## APPLICATION FOR A LICENCE TO PROMOTE A HOUSE TO HOUSE COLLECTION

PLEASE COMPLETE ALL SECTIONS OF THE FORM	OFFICIAL USE ONLY
<p><b>THE APPLICANT</b></p> Full Name: .....Address: ..... <p>Post Code: ..... Email .....</p> <p>Tel no: Home ..... Work .....</p> Are you able to receive your permit via email? You will need to print a copy for use on the day of collection      YES/NO	<p>Date Application Received: .....</p> <p>Date of issue .....</p>
<p><b>THE CHARITY/ ORGANISATION</b></p> Name of Charity: .....Location Address: ..... <p>Postcode: .....</p> Daytime Telephone No: .....Have you a Home Office Exemption Order?      YES/NO Are you a registered charity?      YES/NO Please state registered number .....Charity website (if applicable) : .....	
<p><b>LOCATIONS OF PROPOSED COLLECTION</b></p> What parts of the area is it proposed that the collection should extend? ..... .....	
<p><b>DATE OF PROPOSED COLLECTION</b></p> During what period of the year is it proposed that the collection should be made? Please note collections are limited to a total period of 4 weeks per year.Preferred date of collection <b>From:</b> <b>To:</b>	
Is it proposed to collect money?      YES/NO	

Is it proposed to collect other property? If so, of what nature, and is it proposed to sell such property or to give it away or to use it?  
.....

Approximately how many people is it proposed to authorise to act as collectors in the area of the authority to which the application is addressed? .....

Is it proposed that remuneration should be paid out of the proceeds of the collection to  
(a) Collectors? YES/NO  
(b) To other persons? YES/NO  
If so, at what rates and to what classes of persons? .....

Is application being made for licences or collections for the same purpose in the areas of other Local Authorities? YES/NO  
If so, to what Local Authorities? .....  
Approximately how many persons in all is it proposed to authorise as collectors? .....

Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act, or had a licence or order revoked?  
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Is it proposed to promote this collection in conjunction with a street collection? YES/NO  
If so, is it desired that the amounts of this collection should be combined wholly or in part with the account of the street collection? YES/NO

If the collection is for a War Charity? YES/NO  
Please state if such charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of registration authority and date of registration or exemption  
.....

Signature: .....  
Print Name .....  
Date .....

**Please return to: Environmental Health and Licensing  
Buckinghamshire Council PO  
Box 622  
Aylesbury  
Bucks  
HP20 1ZL**

**Or email a scanned copy to [envhealth@aylesburyvaledc.gov.uk](mailto:envhealth@aylesburyvaledc.gov.uk)**

**Data Protection**  
BUCKINGHAMSHIRE COUNCIL is a Data Controller under the Data Protection Act 1998. We hold information for the purposes specified in our notification to the Information Commissioner and may use this information for any of them. We may receive information about you from other organisations, or we may give information to them. If we do it will only be as the law permits, to check the accuracy of information, to prevent fraud or detect crime, or to protect public funds.