

Privacy Notice for Ickford Neighbourhood Plan

Buckinghamshire Council is committed to protecting your privacy when you use our services. The law requires us to give you a Privacy Notice which gives you details about how we use and protect your information.

Our contact details are:

The Gateway, Gatehouse Road, Aylesbury, Buckinghamshire, HP19 8FF. Telephone: 01296 585858

Our Data Protection Officer can also be contacted on the above details or by email on dataprotection@buckinghamshire.gov.uk

What information will we collect about you:

- * Name and address
- * Contact details
- * Job title/organisation (where relevant)
- *Your comments/representations

Why are we using your information?

We are asking for your information so that we can support neighbourhood planning process and creation of the Neighbourhood Plan including within the independent examination process. As a Local Planning Authority, the law requires us to carry out consultations for this purpose.

We can use your information because you have given us your permission to use it and we need to comply with the law. You may have rights to stop us using your information depending upon the stage of the neighbourhood plan and the applicable legislation. If you want to check or stop us using your information you should email localplanconsult.av@buckinghamshire.gov.uk and quote 'neighbourhood planning consultations'.

If you do not give us your information or you stop us using your information (where possible) your comments or representation may not be taken into account within the neighbourhood planning process and we may not be able to contact you with any follow up information on the plans development including the outcome of the independent examination.

Your information will normally be retained for the length of the plan period or until the plan is no longer in effect.

Your information is only used for the reasons above but if we need to use it for any other reason we will normally tell you.

We may share your information with:

Once the consultation closes we will share all valid and existing comments/representations with the Independent Examiner appointed jointly by Buckinghamshire Council and the Ickford parish council to undertake the examination. If the examiner wishes to invite you to answer any follow up questions in response to your representation or invite you to attend a public hearing for the purposes of the examination we will share your contact information with the examiner.

Please note that your name and representation will be made publically available, however your contact information will be blocked out in the publicised compilation of comments.

Automated Decision Making

We will not carry out any automated decision making.

Your rights

You have legal rights over your information. For details of those rights, how long we keep your information and how we keep it safe, see our main [Privacy Notice page](#)

If you have any concerns and/or complaints you may write to Jackie Binning, Data Governance Manager, on email jackie.binning@buckinghamshire.gov.uk or telephone 01296 585495.