

THE LICENSING ACT 2003 – TABLE OF FEES

Fees for the processing of applications are set centrally by Government and are not controlled by Aylesbury Vale District Council.

The following information is a summary of our interpretation of the relevant documents. It is not a full and authoritative statement of the law and does not constitute professional or legal advice. Applicants may wish to consult the actual regulations, namely The Licensing Act (Transitional Conversions Fees) Order 2005 (SI80 2005), The Licensing Act 2003 (Fees) Regulations 2005 (SI 79 2005) and The Licensing Act 2003 (Fees) (Amendment) Regulations 2005 for a full explanation of definitions and exemptions or to seek legal advice before calculating the fee due.

Major application fees are set on a sliding scale based on the non domestic rateable value (NDRV) of the premises concerned, whilst minor applications carry set fees.

Cheques for all applications are payable to Aylesbury Vale District Council. *Please note we no longer accept cash payments*

Band	* Rateable Value (£)	Cost of New Premises Licence or Club Premises Certificate (£)	** Multiplier (£)	*** Variation	**** Annual Fee (£)
A	0 - 4,300	100		100	70
B	4,301-33,000	190		190	180
C	33,001-87,000	315		315	295
D	87,001-125,000	450 or	900	450 or 900	320 or 640
E	125,000+	635 or	1905	635 or 1905	350 or 1050

* To find out the Non Domestic Rateable Value (NDVR) for your premises, you can search for your rateable value on the valuation list at the Government's Valuation Office Agency's website <https://www.gov.uk/correct-your-business-rates> or you can telephone Aylesbury Vale District Council's Business Rates Department on 01296 585096. Please note that from **1 April 2017** new rates apply, so for any applications made after this date you will need to use the new rateable value. Where the premises form part of a hereditament or comprise two or more hereditaments you should use the hereditament with the highest rateable value.

** The higher multiplier fee is payable where Band D or E premises are used exclusively or primarily for consumption of alcohol on the premises. So, it does not apply to off-licences or registered clubs.

**** The annual fee is payable on the anniversary of the grant of the licence, and again, the multiplier applies to Band D or E premises.

Please Note If your new or variation application relates to a school, village hall, community centre or similar premises, and you only wish to offer regulated entertainment, you will not be required to submit a fee with your application

An additional fee also has to be paid for premises with a capacity of over 5000, or for a variation which seeks to increase the capacity over 5000. On top of this an additional annual fee is payable for such premises, UNLESS the premises is a building which has been constructed or adapted for the purpose of the licensable activity (see para 4(5) of S1 79 or S1 80 2005 for complete definition of exemptions).

Number in attendance at any one time	Additional Licence Fee	Additional Annual Fee payable
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Other Fees		
Personal Licence	Application for Personal Licence	£37.00
	Application for copy of personal licence on theft, loss, etc.	£10.50
	Notification of change of name or address (holder of personal licence)	£10.50
Premises Licence	Application for copy of premises licence or summary on theft, loss etc.	£10.50
	Notification of change of name or address (holder of premises licence)	£10.50
	Application to vary specified individual as premises supervisor	£23.00
	Application to transfer premises licence	£23.00
	Interim authority notice	£23.00
Club Premises Certificate	Application for making a provisional statement	£315.00
	Application for copy of club premise certificate or summary on theft, loss, etc.	£10.50
	Notification of change of name or alteration of club rules	£10.50
	Change of relevant registered address of club	£10.50
TEN	Temporary Event Notice	£21.00
	Application for copy of notice on theft, loss, etc.	£10.50
OTHER	Supply of copies of information contained in a register	Tbc
	Notice of interest in premises	£21.00

Should you require any further information please either visit our website, contact the Licensing Team on 01296 585 605 or email licensing@aylesburyvaledc.gov.uk