

## Privacy Notice for Garden Waste

Buckinghamshire Council is the controller for the personal information we use about you. We are committed to protecting your privacy when you use our services. The law requires us to give you a Privacy Notice which gives you details about how we use and protect your information.

Our contact details are:

**The Gateway, Gatehouse Road, Aylesbury, Buckinghamshire, HP19 8FF. Telephone: 01296 585858**

Our Data Protection Officer can also be contacted on the above details or by email on [dataprotection@buckinghamshire.gov.uk](mailto:dataprotection@buckinghamshire.gov.uk)

### What information do we have about you:

We can hold the following information:

- The address of the property on which you would like the garden waste service.
- The contact details of the person paying for the service.
- The bank details of the individual paying either on-line or by direct debit.

### Why are we using your information?

We need your information so that we can:

- Administer the garden waste service.
- Organise collections.
- Take payments.
- Contact you regarding the service.
- Use the internet and web applications to provide property collection service and information updates linked to property address to the public.
- Display unique identifier on waste containers for security and fraud purposes.

We can use your information because we need it to deliver and administer the contract we have with you.

If we need to use your special information (please see the Council's main Privacy Notice for details ([Privacy Notice page](#))) we can use it because you have given us your permission to use it.

You have the right to stop us using your information at any time by completing the contact form on our website.

If you do not give us or you stop us using your information, it might affect how we provide the service or even whether we are able to provide the service or continue the contract with you-

This information is only used for the reasons above but if we need to use it for any other reason we will normally tell you.

### We may share your information with

- Our contractors Permiserve to print the bin labels.

## **Automated Decision Making**

We do not carry out any automated decision making.

## **Your rights**

You have legal rights over your information. For details of those rights, how long we keep your information and how we keep it safe, see our main [Privacy Notice page](#)

If you have any concerns and/or complaints you may write to Jackie Binning, Data Governance Manager, on email [jackie.binning@buckinghamshire.gov.uk](mailto:jackie.binning@buckinghamshire.gov.uk) or telephone 01296 585495.