



APPLICATION FOR A SEX ESTABLISHMENT LICENCE

Type of licence applied for:	New <input type="checkbox"/> Renewal <input type="checkbox"/> Licence No: Transfer <input type="checkbox"/>
Type of Sex Establishment applied for:	Sex Shop <input type="checkbox"/> Sex Cinema <input type="checkbox"/> Sex Entertainment Venue <input type="checkbox"/>

People involved in running the business.	
Please tick the box that applies to you.	Sole Trader/ Individual <input type="checkbox"/> Partnership/ Unincorporated Association <input type="checkbox"/> Limited Company <input type="checkbox"/>
Sole Trader.	Name: Please complete the personal details sheet.
Partnership/ Unincorporated Association Details of each partner or director.	1. Name: 2. Name: 3. Name: <i>Please complete a personal details sheet for each person involved.</i>
Limited Company	Company Name: Address:- Tel: Mobile: Email: Registered Number: Description of applicant:

Details of all directors or other persons responsible for management of the establishment		1. Name: 2. Name: 3. Name: Please complete a personal details sheet for each person involved.	
Have any convictions been recorded against the body corporate or unincorporated body?		Yes / No If yes, please list all offences below.	
Date of conviction	Court	Offence(s)	Sentence / court disposal
If the application is made on behalf of a body corporate, is that body incorporated in the United Kingdom?		Yes / No	
Has the body corporate or unincorporated body been disqualified from holding a licence for a sex establishment?		Yes / No If yes, please give details:	
Has the body corporate or unincorporated body ever been refused a licence for a sex establishment?		Yes / No If yes, please give details:	
Does the applicant operate any other sex establishments, whether licensed or not?	Yes / No If yes, please give details:		

Details of Premises	
Premises Name
Premises address Postcode
Telephone number of premises	
Email address	
Is the whole of the premises to be used as a sex establishment?	Yes / No If no, state the use of the remainder of the premises and who is responsible for managing the remainder of the premises
State the current use of the premises	
Is there a planning permission for the use of the premises?	
Are the premises licensed under any other Act (eg Licensing Act 2003)?	Yes / No If yes, please give details:
If the application relates to a vehicle / vessel / stall, give a description and state where it is to be used as a sex establishment.	

State the days and hours you wish to trade	Start	Finish
<p>State any seasonal variations or non-standard timings where you intend to use the Premises, which are different to those listed above</p>	<p>Sunday Monday Tuesday Wednesday Thursday Friday Saturday</p>	
<p>State proposals in respect of exterior signage and advertising, including the nature, content and size of such signage and any images to be used.</p>		
<p>What means are to be taken to prevent the interior of the premises being visible to passers-by?</p>		
<p>What, if any, window displays are to be exhibited? Please indicate the size and nature of any intended display.</p>		
<p>What age restrictions are to be applied in respect of admissions and how are these to be enforced.</p>		
<p>Describe arrangements for CCTV and retention of recordings.</p>		

Additional Questions for Sex Entertainment Venues

What, if any, separation between performers and audience is proposed, eg performers on stage, 1 metre, no contact or full contact?	
Are private booths provided? If so, provide full details, including proposals for supervision of such areas.	
Set out the system for checking the age and right to work in the UK for all employees.	
Set out the system for training all staff and for monitoring and enforcing compliance.	
Set out the system for notifying customers of the Rules for Customers and for monitoring and enforcing compliance.	
Set out the system for monitoring compliance with the venue's policy for welfare of performers.	

DECLARATION

Please read the checklist below and tick to confirm you have enclosed all of the required information/documents;

- I have made or enclosed payment of the fee
- I have enclosed a plan showing the interior layout of the premises and where relevant entertainment will take place for consideration by the Licensing Authority
- I have enclosed a copy of the "club rules". Such club rules must contain the required conduct of performers which shall include for example, no sex acts, no giving or taking phone numbers including exchange of business cards).
- I have enclosed a scheme showing the exterior design for consideration by the Licensing Authority
- I understand and agree that I must send a copy of my completed application to the Chief Officer of Police no later than seven days after the date of the application. I also understand that I must produce evidence of due service of the Notice of Application upon the Chief Officer of Police as required by paragraph 10(14) of the Third Schedule of the Local Government (Miscellaneous Provisions) Act 1982.
- I understand that I must now advertise my application on or near the Premises for 21 days starting with the date of the application.
- I understand that I must advertise the application in a local newspaper within seven days after the date of the application and that a copy of the notice of application which has been published must be given to the Licensing Authority in accordance with paragraph 10 (8) of the Third Schedule of the Local Government (Miscellaneous Provisions) Act 1982.

DECLARATION: I declare that the details in this application are true to the best of my knowledge and belief and acknowledge that if there are any omissions or incorrect statements of a serious nature this may result in the application being refused. I further declare that I have read and agree to abide by the conditions of Licence for a Sexual Entertainment Venue made by Buckinghamshire Council in accordance with Section 2 Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 should my application be granted.

APPLICANTS ARE INFORMED THAT ANY PERSON WHO, IN CONNECTION WITH AN APPLICATION FOR THE GRANT, RENEWAL OR TRANSFER OF A LICENCE, MAKES A FALSE STATEMENT WHICH HE KNOWS TO BE FALSE IN ANY MATERIAL RESPECT OR WHICH HE DOES NOT BELIEVE TO BE TRUE, IS GUILTY OF AN OFFENCE AND LIABLE, ON SUMMARY CONVICTION, TO A FINE NOT EXCEEDING £20,000.

Full name of person signing this form (in block capitals).	
Position in the business.	
Signature.	
Date.	

Personal Details

This must be completed by each partner, director or person responsible for management of the establishment and the declaration overleaf must be signed.

Title	Mr / Mrs / Miss / Ms / Other
Surname	
Forename(s)	
I am over 18 years of age	Yes / No
Date of birth	
National insurance number or member state equivalent	
Home address	
Tel	
Mobile	
Email	
Have you been resident in the United Kingdom throughout the period of 6 months immediately preceding the date of this application? If no, where have you been resident?	Yes / No
Have you been disqualified from holding a licence for a sex establishment?	Yes / No If yes, please give details:
Have you ever been refused a licence for a sex establishment?	Yes/ No If yes, please give details:
Have you any unspent convictions recorded against you?	Yes / No If yes, please state:

Date of conviction	Court	Offence(s)	Sentence / court disposal
Have you ever been cautioned in the UK?		Yes / No	
Date of caution	Where caution administered	Offences	

Are there any pending criminal proceedings against you?	Yes / No If yes, give details:
Have you been involved in the ownership or operation or a sexual entertainment venue licenced premises previously?	Yes / No If yes, please give details

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Full name of person signing this form (in block capitals).	
Position in the business.	
Signature.	
Date.	

NOTE:

- 1. Tacit Consent will not apply as it is in the public interest that the authority must process your application before it can be granted. If you have not heard from the Council within a reasonable period of time, please contact us using the contact details below.**
- 2. THE NOTICE OVERLEAF MUST BE PUBLISHED IN A LOCAL NEWSPAPER CIRCULATING WITHIN AYLESBURY VALE, NO LATER THAN 7 DAYS AFTER THE DATE OF YOUR APPLICATION.**
- 3. THE NOTICE OVERLEAF, OR ONE IN A SIMILAR FORM, MUST BE DISPLAYED CONTINUOUSLY, ON THE PREMISES TO BE LICENSED, FOR A PERIOD OF 21 DAYS BEGINNING WITH THE DATE OF YOUR APPLICATION ON OR NEAR THE PREMISES AND IN A PLACE WHERE THE NOTICE MAY CONVENIENTLY BE READ AT ALL TIMES BY THE PUBLIC PASSING BY.**

[Licensing Services Manager, 66 High Street, Aylesbury, Bucks, HP20 1SD]

CERTIFICATE

(To be completed by all applicants)

I certify that a copy of the notice overleaf was displayed on the premises to be licensed, on or near the premises, in a place where the notice may conveniently be read by the public,

for a period of..... days,

From (date) to (date)

Signature of applicant

Date

NOTE: THIS FORM MUST BE COMPLETED, SIGNED AND RETURNED TO THE LICENSING SECTION, AT THE ADDRESS OVERLEAF.

YOU SHOULD ALSO ATTACH A COPY OF THE NOTICE WHICH APPEARED IN A LOCAL NEWSPAPER, CIRCULATING WITHIN AYLESBURY VALE, TO THIS FORM.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 2, SCHEDULE 3: CONTROL OF SEX ESTABLISHMENTS
Notice of Application for a Licence for a Sexual Entertainment Venue

NOTICE IS HEREBY GIVEN THAT I,.....

..... (full name)

APPLIED ON..... (date)

TO BUCKINGHAMSHIRE COUNCIL, IN RESPECT OF THE PREMISES KNOWN AS

.....

OF (address)

UNDER THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982, FOR THE GRANT OR RENEWAL OR TRANSFER (DELETE AS APPLICABLE) OF A SEX ESTABLISHMENT LICENCE FOR:

A SEXUAL ENTERTAINMENT VENUE

FOR THE INTENDED DAYS AND OPENING HOURS OF.....

.....

ANYONE WISHING TO MAKE **OBJECTIONS** TO THIS APPLICATION MUST DO SO IN WRITING TO:

[Licensing Services Manager, 66 High Street, Aylesbury, Bucks, HP20 1SD]

NO LATER THAN 28 DAYS AFTER THE DATE OF THE APPLICATION, STATING THE GROUNDS FOR OBJECTION.